

PLEASE NOTE THE FOLLOWING:

COURT OFFICE HOURS MON. AND TUES. ONLY 8:00 A.M.-5:00 P.M.

SCHEDULED COURT APPEARANCES: 2ND THURSDAY OF EACH MONTH

COURT HOUSE IS LOCATED AT 747 TIKI DR., COURT OFFICE AT 802 TIKI DR.

- **PROPER COURT ATTIRE REQUIRED:**

THIS CANNOT BE STRESSED ENOUGH, PLEASE MAKE ARRANGEMENTS TO APPEAR IN COURT WITH THE PROPER ATTIRE:

NO T-SHIRTS (SHIRTS MUST HAVE A COLLAR), NO SHORTS, HATS, FLIP-FLOPS OR FACIAL JEWELRY. NO GUM CHEWING IN THE COURT ROOM. PLEASE TURN OFF CELL PHONES BEFORE ENTERING THE COURTROOM.

- **THIS COURT DOES NOT ACCEPT CASH, DEBIT OR CREDIT CARDS** (in person) see below for debit/credit card payment options.

- **Please wait at least five (5) business days before contacting the court regarding your citation(s).**

- **JUVENILES ARE REQUIRED TO APPEAR IN COURT FOR ALL PROCEEDINGS.**

All persons 16 years of age or younger must be accompanied by a parent or legal guardian for any violations, 17 years of age or younger for Alcoholic Beverage Code or Tobacco Code violations.

- **YOUR COURT DATE IS NOTED AT THE BOTTOM OF YOUR CITATION-** if you have not contacted the court to take care of your citation prior to your scheduled court date, you must appear in court. Calls placed to the court the day of your appearance cannot be rescheduled.

- **Request to reset your court date MUST BE IN WRITING and must be submitted to TIKIISLAND@COMCAST.NET NOT LATER than the THURSDAY PRIOR to your court date.**

You will be reset for the second Thursday of the following month at 3:00 p.m. You may only reset your court date one time.

The judgement and sentence for the offense(s) you are charged is the payment of a fine and court cost. If ordered to pay a fine and court cost And you cannot pay, notify the court. If you are determined by the court to have insufficient resources or income to pay, the court is required to provide you other ways to discharge the fine and court cost. PLEASE NOTE, the court cannot make this determination UNLESS you appear for your scheduled court date.

If you wish to pay your fine and fees please visit, www.villageoftikiisland.org or e-mail tikiisland@comcast.net for fine and fee amounts. You may mail a check or money order to 802 Tiki Dr., Tiki Island, TX 77554 or pay in person on MONDAY OR TUESDAY ONLY from 8:00 a.m. to 5:00 p.m. In addition you may pay by debit or credit card at www.officialpayments.com or 1-800-272-9829 and use Jurisdiction Code 6938. You will need to contact the court for your cause number if you chose to make payment in this manner. PLEASE note: It is imperative that your identifying information is entered when paying by debit or credit card. If another person pays your fine and court cost they MUST have the correct CAUSE # or we cannot match the payment to the defendant. If you have need assistance paying by debit or credit card, PLEASE DO NOT CONTACT THE COURT. You may contact Customer Service at 1-800-487-4567.

DEFENSIVE DRIVING COURSE

Citation Number:

Print Name:

Please check the appropriate box below, sign and date:

_____ No Contest

_____ Guilty

Signature: _____

Date: _____

Driver's Safety Course Request

You are eligible to take a driver's safety course if:

- You have a valid Texas driver's license that is NOT a commercial driver's license,
- You have valid proof of insurance,
- You have not taken a driver's safety course in the past twelve months for the dismissal of a moving violation.
- The offense did not occur in a construction zone when workers were present;
- You were not speeding 25 mph or more over the legal speed limit; and
- You were not operating a commercial motor vehicle.

You must make this written request to the court at or before your court date, for a D.S.C. **BEFORE enrolling or completing the D.S.C. course.**

Enter a plea of Guilty or No Contest by checking the appropriate space above, sign and date and enclosed along with a check or money order in the amount of \$104.10

You will have **90 days from the date of your signed affidavit** to successfully complete a Texas Education Agency approved Driver's Safety Course **and** provide your signed completion certificate to the court.

Failure to complete the driver's safety course and present the successful completion certificate within 90 days will result in termination of your right to take the driver's safety course to dispose of the charges filed against you in this case. Furthermore, you will be instructed to show cause in court and the balance of your fine will be due immediately. If you fail to do so, a Capias Pro Fine warrant and a Failure to Appear warrant for your arrest can be issued.

DEFERRED DISPOSITION

In some cases, you may be eligible to request Deferred Disposition to dispose of a charge filed against you, provided you do not hold a commercial driver's license. If you would like to inquire about whether or not you may be eligible please contact the court at tikiisland@comcast.net