

VILLAGE OF TIKI ISLAND – ELECTION – MAY 2, 2020

CANDIDATE FILING PROCEDURES

To be eligible for office you must be a U.S. Citizen eighteen years of age or older and have resided in Texas for 12 months and the Village of Tiki Island for 6 months preceding February 14, 2020. Election Code, Section 141.001 (1) thru (5).

Interested candidates may secure application form 17-2396 (Hart) from the City Secretary and file with the City Secretary from January 15, 2020 through February 14, 2020, at the Village Office, 802 Tiki Drive, during regular office hours. (M-Th. 8:00 to 5:00 and Fri. 8:00-12:00 with the exception of Friday February 14, 2020 which will be 8:00-5:00)

The application is prepared by the candidate and filed with the City Secretary or a designated delegate (a Deputy Clerk will be appointed to carry out City secretary duties in the Village Office, in the absence of the City Secretary). Applications may be filed in person or by mail, but must be received by the February 14, 2020 deadline.

The date and hour of receipt by the City Secretary will be noted on the application along with the location and method of delivery. If by mail, the mailing envelope is to be attached to the application.

Each application is reviewed by the City Secretary to determine whether it complies with the requirements as to form, content and procedure. This review is to be made within five days after the application is received.

Applications that do not comply with the statutory requirements are to be rejected. The City Secretary will immediately deliver in person or by mail, to the candidate a written notice of the reason for the rejection. If just before the filing deadline, the candidate whose application is rejected is also to be notified by telephone if possible. Second, corrected applications are to be reviewed in the same manner as for first applications.

Application will be made available for public inspection immediately on filing. Originals will remain in the office files. Copies will be made for clerical and external use as needed.

Applications meeting all requirements as to form content and procedure are so noted and scheduled for inclusion in the drawing procedure for order of appearance on the ballot.

Applications may be withdrawn by filing a written, acknowledged withdrawal request with the City Secretary in person or by mail not later than February 21, 2020.

Informants objecting to the eligibility of an applicant or candidate must submit a certified copy of a public record that establishes ineligibility to be considered and an administrative declaration of ineligibility.

Applicants may be declared to be ineligible by the City Secretary through March 31, 2020 and by the Village Mayor after the polls close on Election Day. Prompt written notice of the declaration must be given to the applicant.